

FOREST AREA COMMUNITY SCHOOLS
FIFE LAKE ELEMENTARY ENV #1844
FOREST AREA MIDDLE SCHOOL/HIGH SCHOOL ENV #1845

INVITATION TO BID

PROJECT:

FIFE LAKE ELEMENTARY SCHOOL
MINOR RENOVATION AND ENTRY ADDITION
108 PIERCE ST.
FIFE LAKE, MICHIGAN 49633

FOREST AREA MIDDLE/HIGH SCHOOL
PARTIAL RENOVATIONS AND ADDITIONS
7741 SHIPPY RD.
FIFE LAKE, MI 49633

PROJECT DESCRIPTION :

Forest Area Community Schools will receive sealed Bids for the following work:

Project work scopes include:

- a. Partial interior renovations at existing Fife Lake Elementary School
- b. Entry Addition at existing Fife Lake Elementary School
- c. Partial interior renovations at existing Forest Area Middle/High School
- d. Main Entry addition at existing Forest Area Middle/High School.
- e. Secondary Entry addition at existing Forest Area Middle/High School
- f. Partial Track Replacement at Forest Area High School and associated structures including bleachers, press box and concession stand.

It is the intent of the Owner to start work in select locations of additions prior to completion of the 2018-2019 school year, with commencement of construction to begin by April 2019 and completion of all construction as early as possible prior to the start of the 2019-2020 school year. Renovation/Additions work will require coordination with the Owner/Architect for scheduling specific areas of work and start times within the existing facility.

TYPES OF BIDS REQUIRED: This project will be constructed under a single prime contract with Bids received on a lump sum basis.

RECEIPT OF BIDS: Bids shall be addressed to, clearly labeled and will be received until the following date and time:

TO: Forest Area Community Schools
Administration Office
7741 Shippy Rd.
Fife Lake, MI 49633

ATT: Mr. Joshua Rothwell, Superintendent
DATE: **FRIDAY, March 15, 2019**
TIME: **3:30 pm., local time**

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All Bids received at such place, date and time will then be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened.

EXAMINATION AND PROCUREMENT OF DOCUMENTS: Complete and detailed Bidding Documents will be on file, and may be examined by prospective Bidders at the following locations: **Office of the Architect** – Environment Architects, 215 Washington Street, Suite 1A, Traverse City, MI 49684, (231) 946-1234 or email: ray@env-arch.com.

Plan Rooms - Builders Exchange of Northwest Michigan, 1373 Barlow, Traverse City, MI 49686

State of Michigan - Construction website; www.michigan.gov/SIGMAVSS

Complete sets of Bidding Documents may be obtained by Bidders on or after **Monday, March 4, 2019** from Traverse Reproduction & Supply, 1373 Barlow St., Traverse City, MI, in accordance with the INSTRUCTIONS TO BIDDERS. **There will be a non-refundable actual cost per set of printing, shipping and handling, as required, assessed Contractors by Traverse Reproduction & Supply.**

BID SECURITY

Each Bid must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the Base Bid plus all requested ADD Alternates, in the required form and submitted in accordance with the INSTRUCTIONS TO BIDDERS.

BOND REQUIREMENTS: Bidders to whom award of a Contract is under consideration shall furnish and pay for an acceptable Performance Bond, Labor and Material Payment Bond and Supply Bond in a penal sum of 100% of the total amount payable by the terms of the Contract in accord with the INSTRUCTIONS TO BIDDERS.

MODIFICATION OR WITHDRAWAL OF BID:

A bid may not be modified, withdrawn or canceled for a period of sixty (60) calendar days after the time and date designated for receipt of Bids.

PRE-BID MEETING

Bidders are instructed to inspect the site and conditions under which the work is to be performed, and any obstacles which may be encountered. A **MANDATORY PRE-BID SITE VISIT** for General Contractors is scheduled for **Wednesday March 6, 2019 AT 3:30 pm. Contractors!** - Meet in the main lobby at the Fife Lake Elementary School, 108 Pierce St, Fife Lake, MI 49633. We will then drive to the High School/Middle School campus. Additional Site visits must be coordinated with the FACS facility maintenance staff Eugene Szymchack 231-369-4191 (eszymchack@forestarea.org).

THIS IS NOT A MICHIGAN PREVAILING WAGE RATE PROJECT.

RIGHT TO REJECT BIDS:

In accordance with Public Act 232 of 2004 (revisions adopted July 21, 2004 by the State of Michigan) the Forest Area Community Schools shall not accept a bid that does not include the following sworn and notarized disclosure statement:

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The bid must be accompanied by a sworn and notarized statement that discloses any familial relationship that exists between the owner or any employee of the bidder and any member of the school board, superintendent of the school district.

A list of the current School District board members and superintendent will be included in the Proposal Form.

Additionally, the bid must be accompanied by a sworn and notarized statement that acknowledges the bidder is familiar with the Iran Sanctions Act and certifies that the bidder nor any of his/her subcontractors are not an Iran-linked business as defined in the Act.

The Forest Area Community Schools reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any informality or irregularity in the bidding procedure.

Date: March 1, 2019

By: Joshua Rothwell , Superintendent